

## NHS PENSION SCHEMES SCOTLAND 2018/08

**WHO SHOULD READ:** NHS HR and Payroll Managers,  
GP Practice Managers, Direction Bodies, Practitioner Service  
Division (PSD), Dental Payments, Trade Unions

**ACTION:** Read and circulate to all interested parties

**SUBJECT:** Annual Benefit Statements 2018 now available

**The purpose of this circular is to update employers on plans for producing  
2018 Annual Benefit Statements for active scheme members via  
MyPension - Online Member Services**

This circular provides an update on our plans to provide 2018 Annual Benefit Statements for members of the NHS Pension Scheme Scotland from 31 August 2018.

### Annual Benefit Statements available online

We can now confirm that NHS 2018 Annual Benefit statements for active members will be available on the member portal [My Pension - online member services](#) from 31 August 2018.

However, some statements have not yet been produced due to a combination of complex data and technical issues. These include some statements for members with Practitioner service. Every effort is being made to resolve these outstanding problems and provide those affected with their 2018 Annual Benefit Statements as soon as possible.

In any case, if active scheme members have not received their Annual Benefit Statement, please ask them to contact us.

### Accessing statements through the member portal

NHS scheme members who have already registered to use the member portal simply need to login to view their 2018 Annual Benefit Statement. Otherwise, they should follow the quick registration process to get access to [My Pension - online member services](#). They can do this by visiting the SPPA website [www.sppa.gov.uk](http://www.sppa.gov.uk) and click on the MyPension logo where they will find instructions on how to register for the first time.

SPPA has also set up a telephone helpline for members at the number below.

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Please arrange to bring the contents of this circular to your members' attention. We have included approved text at **Annex A** which highlights key information about the Annual Benefit Statement 2018 exercise to cascade to your members.

**Penelope Cooper**  
**SPPA Chief Executive**  
**30 August 2018**

**Contact information**

Please contact [sppacommunications@gov.scot](mailto:sppacommunications@gov.scot) if you have any enquiries about this circular.

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## Annex A

*This page contains approved Annual Benefit Statement 2018 text for you to use with your own digital distribution channels.*

Dear colleague

The Scottish Public Pensions Agency (SPPA) have advised that 2018 Annual Benefit Statements for active members of the NHS Pension Schemes (Scotland) will be available from 31 August 2018 on their member portal [My Pension Online Services](#).

To qualify for an Annual Benefit Statement, you must be an active Scheme member.

Your 2018 Annual Benefit Statement includes:-

- Accrued pension benefits
- Current level of death benefits
- Lifetime Allowance (LTA) information

To find out more, please visit the [Annual Benefit Statement section](#) of the SPPA Website, where you can:

- Find information on how to register and/or login to [My Pension Online Services](#)
- View detailed guidance on your statement

NHS scheme members who have already registered to use the member portal simply need to login to view their 2018 Annual Benefit Statement. Otherwise, they should follow the quick registration process to get access to [My Pension Online Services](#).

A number of statements have not yet been issued due to a combination of technical and data complexities. These include some statements for members with Practitioner service. Every effort is being made to resolve these outstanding problems and provide those affected with their 2018 Annual Benefit Statements as soon as possible.

If you have any queries regarding your statement, or if your statement is not available online, you should contact the SPPA using the online 'contact us' facility and select the '2018 Benefit Statement' option.

Please bear in mind that SPPA will be dealing with an increased volume of enquiries following issue of the 2018 Annual Benefit Statements. As a result it may take up to 6-8 weeks for you to receive a response.

