

Police Pension Scheme 1987  
New Police Pension Scheme 2006

Options exercise: guidance for pensions  
administrators

Supplement no. 3

## 1. Introduction

- 1.1 These notes supplement the Home Office guidance of 7 September 2006 (issued by e-mail on 8 September) on the police pensions options exercise and supplements numbers 1 and 2 issued on 19 September and 31 October respectively. This third supplement covers one issue, namely the need to retain a record of final PPS salary and service for officers who opt to transfer to NPPS.
- 1.2 Any enquiries about the guidance or the conduct of the options exercise may be addressed to the following contacts in the Police Pensions Section at the Home Office:

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## 2. Officers who transfer to NPPS: retention of records

### Background

- 2.1 On 7 July 2006 we issued NPPS transfer value guidance from the Government Actuary's Department (GAD), which covered most but not all NPPS transfer value scenarios. One of the scenarios not covered was the calculation of Cash Equivalent Transfer Values (CETVs) in cases where the officer had previously brought a transfer in from any other previous pension arrangement, including any or all of a CETV, a Club transfer, a transfer from British Transport Police (BTP) under the special BTP terms or a bulk transfer. GAD have now settled on an approach in such transfer-in cases, which will be incorporated into the combined NPPS transfer/divorce guidance that they are preparing.

### Retention of PPS information

- 2.2 We understand that the approach that GAD have settled on has a minor administrative implication for the current options exercise. **For all officers who take up the PPS to NPPS conversion option you must retain on file indefinitely a record of the final PPS salary and service.** The objective is to enable a later reconstruction of the CETV that would have been available from PPS at that time. We imagine that you may well be retaining this information in any case, not least in case there are future queries about the conversion terms, but this is confirmation that you should do so.