

## CHANGE OF DETAILS FORM

**PLEASE COMPLETE IN BLOCK CAPITALS AND BLACK INK**

### Personal Details

Superannuation/GTC number								
Surname								
Forename								
Date of Birth								
National Insurance Number								
Current Employer								

### Change of Name or Address

PRESENT ADDRESS/NAME		NEW ADDRESS/NAME	
Post Code		Post Code	
		Date change effective from	

### Change of Bank Details

	OLD DETAILS				NEW DETAILS			
Bank Name								
Account No.								
Sort Code			-				-	
Roll No.								
Signature					Date			

Please note if your change of bank details is received after the 10<sup>th</sup> of the month, your next pension payment may be paid into your previous bank account.

Please send a copy of any relevant certificates e.g. Marriage.

Please note, for audit purposes, any change in bank details can only be accepted in writing, not verbally.

Please return this form to: SPPA, 7 Tweedside Park, Tweedbank, Galashiels, TD1 3TE.