

Date of receipt:



SCOTTISH PUBLIC PENSIONS AGENCY

## Scottish Teachers' Superannuation Scheme (STSS)

### NOMINATION FOR DEATH GRANT

Please complete in block capitals and in black ink after reading the notes overleaf

#### 1. Personal Details

Superannuation No		Contact Address	
Surname			
Former Surname			
First Name			
Title			
Date of Birth			
NI Number		Telephone Number	
Current Employer		E-Mail address	

#### 2. Nomination Details

I hereby nominate the following individual(s) to receive, in the proportion shown, the death grant which may be payable under regulation E24 of the Teachers' Superannuation (Scotland) Regulations.

	Name	Date of Birth	Address	Percentage		
1						%
2						%
3						%
4						%
5						%
6						%

If you have more than 6 nominees, please attach an additional sheet detailing the relevant information. This must total 100%

Indicate here if you require the above nominees to receive equal amounts (see note 4 overleaf)

Member Signature		Date	
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#### 3. Witness Details

The witness cannot be a relative or nominee and must be present at the time of the member's signing.

Witness Name			
Contact Address			
Signature		Date	

## NOTES

1. If you intend that only your spouse or civil partner receives the grant payable there is no need to complete this form. The Scheme Regulations provide for your spouse/civil partner to automatically receive the death grant when there is no other nomination.
2. You should ensure that the SPPA is advised of any change in your nominee's contact details. It is your responsibility to ensure that all nominees are acquainted with the terms of the nomination.
3. In any case where there is no valid nomination, the death grant will be paid to your spouse/civil partner or if you have no spouse/civil partner when you die, to your legal personal representative.
4. If you have nominated two or more individuals for the death grant, you should specify the proportion that each individual is to receive. The proportions should total 100%. However, if you wish, you can request that equal amounts be allocated to each nominee. These will be calculated manually and rounded up to the nearest 1 pence. If a nominee dies, the designated proportion of the death grant will be paid to your spouse/civil partner, if no spouse/civil partner the amount will be paid to your estate or you can submit a fresh nomination form.
5. A nomination can be revoked at any time. If you wish to revoke your nomination, please notify the Agency in writing. If you wish to change your nomination, you should complete another Death grant nomination form. This will supersede any previous nominations.
6. In the event of a divorce or dissolution, the court has the power to make orders requiring the payment of the death grant to the former spouse/civil partner, including power to require a change of nomination.
7. When you have completed this form, please return it to:

**Scottish Public Pensions Agency**  
**7 Tweedside Park**  
**Galashiels**  
**TD1 3TE**

Telephone No: 01896 89 3000

Facsimile No : 01896 89 3214

Website: [www.sppa.gov.uk](http://www.sppa.gov.uk)

### Data Protection Act 1998

The Scottish Public Pensions Agency will use any information you provide in connection with the Scottish Teachers' Superannuation Scheme for the purpose of administering and operating the scheme and paying benefits under it. This may include passing details on to third parties that are involved in the administration and operation of the scheme. The Agency may also use your data for administrative purposes in line with its data protection notification. In order to fulfil its duty to protect public funds, the Agency may use information it holds to prevent and detect fraud. The Agency may also share such information, for the same purpose, with other organisations that handle public funds.